

Position: Bartender
Department: Food and Beverage
Start Date: April 2015 – September 2015
Min. Contract Length: 6 months

Description:

Mixes and serves alcoholic and non-alcoholic drinks to patrons of bar by performing the following duties.

Essential Functions:

- Takes orders from customers or Bar Waiter/Waitress.
- Mixes ingredients such as liquor, soda, water, sugar, and bitters to prepare cocktails and other drinks.
- Serves wine and draught or bottled beer.
- Orders or requisitions liquors and supplies.
- Arranges bottles and glasses to make attractive display.
- Replenishes bar snacks such as chips, pretzels, and nuts.
- Follows and abides by hotel and departmental policies and procedures.
- Abides by Colorado liquor laws.
- Maintains general appearance of the premises.
- Requisitions/stocks/and prepares products.
- Sets up pouring stations, bar and back bar.
- Fills orders given by waitress at service station.
- Service customers at bar.
- Issues cash tickets at beginning of shift and as needed.
- Sets up cash register at beginning of shift.
- Rings tickets through register.
- Empties trash.
- Closes bar.
- Works door when necessary.
- Set up reservations as required (i.e. seating arrangements, extra tables and chairs).
- Must know and enforce room policies.
- Knowledge of state liquor laws and the enforcement of them.
- Help with clean up at the end of the shift.

Experience/Requirements:

Must be 21 years of age. While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stoop, kneel, crouch, or crawl. The employee is occasionally required to sit; climb or balance and taste or smell. The employee must regularly lift and /or move up to 10 pounds (5kgs), frequently lift and/or move up to 25 pounds (12kgs) and occasionally lift and/or move up to 50 pounds (24kgs). The employee must frequently push and/or pull 100+ pounds (45kgs+) and lift up to 100 pounds (45kgs) with assistance. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus.